

SCHEDULE 2 – CODE OF CONDUCT FOR P&C ASSOCIATION MEMBERS

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of the P&C Association should adhere to the Code of Conduct at all times. **This Code applies to each member of a P&C Association.**

P&C Association members are to:

- Act in the best interest of the whole school community at all times.
- Act in compliance with the Constitution.
- Act and work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2017* and the Department of Education's policies and procedures relevant to P&C Association operations.
- Conduct and present themselves in a professional manner and act ethically and with integrity at all times.
- Act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members.
- Remain objective and avoid personal bias at all times.
- Represent all members of the school community.
- Engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair.
- Declare any conflicts of interest and not misuse their office to advance individual views or for personal gain.
- Make fair, transparent and consistent decisions.
- Provide objective and independent advice.
- Listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own.
- Treat official information with care and use it only for the purpose for which it was collected or authorised.
- Respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information.
- Not use confidential or privileged information to further personal interests.
- Be responsive to the requirements of the school community.
- Seek to achieve excellence in educational outcomes for all students at the school.
- Listen and respond to issues and concerns regarding strategy and policy.

P&C members (including Executive Committee members) should also abide by all expectations outlined in the school's Parent and Community Code of Conduct if the school has one.